

Chief & Council Workshop

March 26 & 27, Canadian Room, Saskatoon Inn

Facilitators:

Mark Debusschere, CPA, CA, CAPA, CAFM, CIHRP, FNI.Dir - *Partner, McClelland Debusschere CPA*

Bonnie Missens, K.C. – *Partner, Missens Law*

Glenn Fleetwood, CPA, CGA, FNI.Dir. – *Director, Consulting, McClelland Debusschere CPA*

TIME	AGENDA ITEMS DAY 1
8:00 am – 9:00 am	Hot Breakfast
Day 1: 9:00 am – 12:00 pm	
	First Nation Governments <ul style="list-style-type: none"> - The common government structure (Membership, Leadership, staff); - The process of selecting Leadership and terms of office; - Examine what governance is and how 'good governance' is achieved; and, - The roles and responsibilities of Chief and Council.
	Health Break – 15 minutes
	First Nation Governments Continued <ul style="list-style-type: none"> - The roles and responsibilities of Senior Management; - The benefits of boards and committees;
	Group Activity 1 (15 minutes)
	Complete First Nation Governments and the Federal Government <ul style="list-style-type: none"> - Discuss additional topics including: <ul style="list-style-type: none"> o The value of community members; o The importance of communication; and, o Looking beyond local governance. - Examine the federal government and its relationship with First Nations (focusing on the two main departments – ISC and CIRNAC). <p>Land Jurisdiction on First Nation Land: A review of the federal and provincial employment statutes and how they affect First Nations on and off First Nation land. Does First Nation Self Governance apply?</p>
Noon	Lunch
Day 1: 1:00 pm – 4:00 pm	
	Funding and Contributions <ul style="list-style-type: none"> - Briefly note the sources of funding available; - In-depth discussion on ISC's funding, emphasizing: <ul style="list-style-type: none"> o Agreements, program areas, and, funding approaches
	Group Activity 2 (15 minutes)
	Health Break – 15 minutes
	Complete Funding and Contributions <ul style="list-style-type: none"> - Continue discussion on ISC's funding, highlighting: <ul style="list-style-type: none"> o Obligations (what reporting and statements are required); and, o Financing capital projects. - Go over other sources of funding in more detail (CMHC, FNT, CDC, etc.). <ul style="list-style-type: none"> o CMHC in depth understanding of program and requirements
	Session summary and wrap-up

TIME	AGENDA ITEMS DAY 2
8:00 am – 9:00 am	Hot Breakfast
Day 2: 9:00 am – 12:00 pm	
	Financial Tools <ul style="list-style-type: none"> - Discuss what the terms GAAP and GAAS mean; - Go over the importance of the budgeting process and the role they play; - Examine financial reports: <ul style="list-style-type: none"> o An overview; o The users; and, o A breakdown of the financial statement areas.
	Health Break – 15 minutes
	Complete Financial Tools and Policies and Codes <ul style="list-style-type: none"> - Risk areas facing a First Nation in finance and accounting; - The importance of insurance; - The impact of federal and provincial bodies on policy development; - Red Flags in Finance; - What it means to be a Self-Governing First Nation; - Types of policies and the importance of Finance Policy and HR Policy; and - Utilizing Internal controls. <p>Wrongful Dismissal and other HR Legal Issues: A review of what the legal definition of wrongful dismissal and other HR issues that affect First Nation band governance. How does the Saskatchewan Human Rights and Charter of Rights and Freedoms affect First Nations? A review of case law in the courts on wrongful dismissal and other HR issues.</p>
Noon	Lunch
Day 2: 1:00 pm – 3:30 pm	
	Economic Development and Trusts <ul style="list-style-type: none"> - The role Chief and Council in corporate business; and - The expectations for Boards of Directors.
	Group Activity 3 (15 minutes)
	Economic Development and Trusts Continued <ul style="list-style-type: none"> - The role of Chief and Council in Trusts; - An overview of Trust monies; and, - The expectations of Trustees.
	Health Break – 15 minutes
	New Initiatives and Practical Applications <ul style="list-style-type: none"> - Examine current initiatives taking place at a federal level for First Nation communities; - Using strategic planning techniques (vision, mission and values); - Key success factors to keep in mind and how to assess current state; and, - Tracking progress towards goals.
	Session summary and wrap-up